

**Minutes of the Regular Meeting Potrero Hill Democratic Club  
Held December 4, 2012**

1. The regular meeting of the Potrero Hill Democratic Club (the “Club”) was held at the Potrero Hill Neighborhood House on December 4, 2012.
2. Joni Eisen, President of the Club, called the meeting to order at 7:12 pm local time.
3. The Club, at Ms. Eisen’s request, approved by affirmation the minutes of the (a) August 7, 2012; (b) September 4, 2012; (c) September 11, 2012; and (d) October 3, 2012, meetings of the Club. The Club further approved by affirmation the agenda for the current meeting without amendment.
4. Ms. Eisen then presented the new business, the first item of which was the recommendation of the Executive Committee that Regular (voting) member dues be changed for households. The first member of a household to join the Club would pay annual dues of \$25.00; each subsequent member of a household to join the Club would pay annual dues of \$10.00. A motion was made and duly seconded to adopt the recommendation of the Executive Committee. Following discussion, the question was called and the motion was adopted by a vote of 15 in favor to 2 against.
5. Ms. Eisen then, as the second item of new business, presented proposed amendments to the Club Bylaws in the form attached as Exhibit A hereto. The first amendment to the Bylaws would create two new positions on the Executive Committee, both “Members-At-Large”, each of which would attend monthly Executive Committee meetings and participate in planning Club meetings and other activities. It was moved and duly seconded that the Club consider this amendment at the regular January meeting of the Club. The second amendment to the Club Bylaws clarified the voting process for endorsements, specifying in relevant part that “[e]ndorsement requires gaining 60% or more of the votes cast by Regular members present and members voting by absentee ballot.” It was moved and duly seconded that the Club consider this amendment at the January meeting of the Club.
6. The Club then participated in a program entitled “Election Aftermath: New Possibilities.” California Assembly Member Tom Ammiano gave a presentation on the legislative agenda in the upcoming year. Helen Grieco, the Northern California organizer for California Common Cause, and Brian Leubitz, the California Democratic Party Region 4 Director, then gave brief presentations. Ms. Grieco and Mr. Leubitz then participated in a “World Café” discussion with the members of the Club; Monisha Mustapha, the First Vice President of the Club, facilitated the World Café. After three rounds of discussions, members of the Club reported their findings regarding the group’s legislative and political priorities and how they planned to achieve those priorities.
7. Ms. Eisen then announced that (a) the Club would be co-sponsoring a holiday party with the Potrero Boosters Neighborhood Association on Saturday, December 8, 2012, from 3:30 to 6:30 pm at Axis Café, 1201 8th Street, and (b) the next meeting of the Club would take place on Tuesday, January 8, 2013.
8. Ms. Eisen then opened to floor for additional announcements. The Club thanked Ms. Mustapha for facilitating the World Café discussion. Ms. Eisen congratulated the Club on registering the most voters of any chartered Democratic club in San Francisco during the last election cycle. It was then requested by a member that the Club communicate with the Democratic County Central Committee regarding our priorities and to see if we could coordinate with them in achieving common Democratic goals.
9. There being no further business before the Club, Ms. Eisen adjourned the meeting at 9:07 pm.

Respectfully submitted,  
J.R. Eppler, Secretary

## EXHIBIT A

### Proposed Bylaws Amendments

to be considered January 8, 2013

#### **Bylaws as they are now:**

“ARTICLE VI Officers

The Club shall have the following officers who shall perform the following duties:

1. **President.** The President shall be the chief executive officer of the Club and shall preside at regular and special meetings of the general membership. The President shall chair the Executive Committee and is an adjunct member of all standing and ad hoc committees. The President is the spokesperson for the Club.
2. **First Vice President.** The First Vice President shall serve as assistant to the President and as Parliamentarian and shall serve as Chair of Membership, encompassing outreach, retention and communication. He/she shall serve as President of the Club in the event of the death, resignation, removal from office or inability to act of the President.
3. **Second Vice President.** The Second Vice President shall be the Chair of Political Action. The second Vice-President shall keep the Club apprised of opportunities for activism, place such events on the Club calendar, and organize members' political action.
4. **Secretary.** The Secretary shall keep the minutes of regular, Executive Committee, and special meetings, and submit them for posting on the web site.
5. **Treasurer.** The Treasurer shall be the chief financial officer of the Club. The Treasurer shall collect all membership dues and any other moneys due the Club. The Treasurer shall maintain any monetary accounts authorized by the general membership or the Executive Committee and shall make quarterly and annual reports to the general membership on the fiscal condition of the Club.
6. **Webmaster.** The Webmaster shall be responsible for the maintenance and smooth functioning of the Club's web site.”

#### **Amendment 1 – addition of:**

**7. Officer At-Large. Shall attend monthly Executive Committee meetings and participate in planning Club meetings and other activities, as specified in Article X.\***

**8. Officer At-Large, duties same as above.**

#### **Bylaws as they are now:**

“ARTICLE XII Endorsements

... Endorsement requires the votes of 60% or more of the Regular members present and members voting by absentee ballot.”

#### **Amendment 2 – change to:**

**Endorsement requires gaining 60% or more of the votes cast by Regular members present and members voting by absentee ballot.**

\* “ARTICLE X Committees **Executive Committee.** The Executive Committee shall consist of the elected officers, the immediate past president... It shall be the duty of the Executive Committee to plan the agenda of the regular membership meetings, to act on behalf of the Club on routine matters and in emergency situations, and oversee the standing and ad hoc committees.”